

**Internal Revenue Service**

P O BOX 250  
SOPHIA, WV 25921

**Department of the Treasury**

Date: 10/09/2018

BOB H BABER  
PO BOX 568  
RICHWOOD, WV 26261

Business Name:  
CITY OF RICHWOOD  
Employer Identification Number:  
XX-XXX0240  
Person to Contact:  
EUGENE W STUMP  
Employee Identification Number:  
1000720289  
Telephone Number:  
(681)222-6249  
Fax Number:  
(888)696-3645

I would like to meet with you to discuss your duties and responsibilities as an officer / employee CITY OF RICHWOOD and your potential personal liability for unpaid trust fund taxes due and owing for the following tax period(s):

4/1/2016 TO 9/30/2017

**Date, Time and Place of the Meeting**

I have scheduled the meeting for the following date, time and place:

Date: 11/05/2018

Time: 10:30AM

Place: 110 N HEBER ST. BECKLEY, WV 25801

If the date and / or time of the meeting is inconvenient for you, please contact me at the telephone number shown at the top of this letter to reschedule. I will consider the meeting confirmed if I do hear from you at least three business days before the scheduled date.

**You May Bring A Representative**

You may bring a representative to the meeting with you. Should you want someone to represent you in any subsequent discussions, please give us a completed Form 2848, *Power of Attorney and Declaration of Representative*, at the meeting. If you decide to consult a representative after we begin our interview, we must stop the interview and in most cases reschedule it.